



Te Tai o Poutini PLAN

A combined district plan for the West Coast

Te Tai o Poutini Plan Positions Subcommittee Meeting
25 March 2026, 1.00pm
Online
AGENDA

1.00pm	Welcome and Apologies	Chair
1.05pm	Notice of Motion to Exclude the Public	Chair
1.10pm	Confirm previous minutes of 4 March 2026	Chair
	Matters Arising	
1.15pm	Public Excluded - Position Setting Information Papers: 1. Cross Plan 2. Future Urban Zone 3. Port Zone 4. Light 5. Temporary Activities 6. Infrastructure 7. Noise	Principal Planner
3.00pm	Meeting ends	

The public will be excluded from this meeting to enable the TTPP Positions Subcommittee to consider its position in response to appeals on the TTPP without prejudice or disadvantage to negotiations and to maintain legal professional privilege under s7(2)(i) and s7(2)(g) of LGOIMA.

TTPP Positions Subcommittee Meetings for 2026	Time	Venue
10 April	10.00-12.00	West Coast Regional Council
28 April	10.00 –12.00	Online
11 May	10.00-1.00	Westland District Council
27 May	9.00-1.00	Online
11 June	10.00-12.00	Buller District Council
14 July	2.00-4.00	Grey District Council
11 August	10.00-12.00	West Coast Regional Council
17 September	10.00-4.00	Westland District Council
24 September	10.00-11.00	Online
15 October	2.00-4.00	Buller District Council

NOTICE OF MOTION TO EXCLUDE THE PUBLIC FROM TTPP POSITIONS SUBCOMMITTEE MEETING

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act, it is **moved**:

1. That the public is excluded from the whole of the proceedings of this meeting.

The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds for excluding the public, as specified by s 48(1) of the Local Government Official Information and Meetings Act 1987, are set out below:

Meeting Item No. and subject	Reason for excluding the public	Grounds for excluding the public
1. Cross Plan 2. Future Urban Zone 3. Port Zone 4. Light 5. Temporary Activities 6. Infrastructure 7. Noise	To enable the TTPP Positions Subcommittee to consider its position in response to appeals on the TTPP without prejudice or disadvantage to negotiations and to maintain legal professional privilege.	To carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (s 7(2)(i) LGOIMA). To maintain legal professional privilege (s 7(2)(g) LGOIMA).

2. That Alice Balme and Fiona McLeod of Wynn Williams are permitted to remain at this meeting after the public has been excluded because of their legal knowledge which will be of assistance in relation to the matter to be discussed, and of relevance to their representation of TTPP Committee positions at appeals mediation and hearings.
3. That individual Council or Runanga staff are permitted to remain at this meeting after the public has been excluded where they are specifically required by members of the Positions Subcommittee because of their technical or other specialist knowledge which will be of assistance in relation to the matter to be discussed.

MINUTES OF MEETING OF TE TAI O POUTINI PLAN POSITIONS SUBCOMMITTEE HELD AT GREY DISTRICT COUNCIL TAINUI STREET, GREYMOUTH AT 10.00 AM ON 4 MARCH 2026

Present

R. Williams (Chairman), Mayor T. Gibson (GDC), Mayor H. Lash (WDC), Mayor C. Russell (BDC), Cr A. Cassin (WCRC), Cr L. Webb (BDC), Cr A. Gibson (GDC), Cr G. Maitland (WDC), Chair C. Smith (WCRC)

In attendance

J. Armstrong (TTPP Project Manager), Alice Balme (Wynn Williams), Lois Easton (TTPP Principal Planner), Fiona McLeod (Wynn Williams), J. Soderlund (GDC)

Welcome

Apologies

Kaiwhakahaere F. Tumahai (Ngāti Waewae)

Kaiwhakahaere Madgwick recused himself from the entire meeting.

Moved (Chair Williams/Cr. Gibson)

That the apologies be accepted

Carried

Report – Positions Subcommittee Procedures

J. Armstrong reiterated that the purpose of the Subcommittee is to determine the Committee's positions on the topics appealed.

Mrs Armstrong commented that all TTPP Committee members are members of the Positions Subcommittee and this gives rise to the issue of conflict of interest for member parties that have lodged appeals against TTPP. She explained that the legal advice remains the same and is reflected in the guidance provided in the report. This includes members who are conflicted in this way, would be expected to recuse themselves from discussions and decisions on topics their parties have appealed. This also applies to staff from member parties who made the appeals applications and will be attending mediation as appellants, where maintaining their ability to give independent planning advice is crucial.

All Positions Subcommittee meetings will be confidential to enable members to have free and frank discussions either in support or opposition of the appeals, and to formulate its position.

In time the final Committee positions will be made public, as will those of the appellants. This will enable all parties to effectively prepare for the mediations.

Mrs Armstrong also reminded members that the normal rules of non-disclosure apply to the confidential sections of the meetings.

Mayor Gibson questioned why technical staff are not attending the meetings to provide technical advice on topics they are not appellants on.

Ms. Balme explained that Ms. Easton and herself are available at the meetings to answer any technical questions on matters raised in appeals. Members technical staff are involved in the appeals and independence between appellants and the respondent is crucial.

Cr Maitland agreed with Mayor Gibson

J. Armstrong clarified that it is only on topics that member parties have not appealed, which they would like their staff attendance for.

J. Soderlund asked if staff attendance could be on individual points rather than for whole topics.

Ms. Balme explained that discussions will be on topics and that it would not be possible to break topics into points for discussion.

Chair Smith agreed with Ms. Balme and Mrs Amstrong as topics are too interrelated to extract points.

Cr Gibson raised the concern that TTPP staff are making the position decisions independently and the Subcommittee will not have a say.

Chair Smith said the papers provide staff advice for the Subcommittee to discuss and set their own position.

Changes to the wording of Point 5c of the Conflicts of Interest Guidance were discussed and agreed by the meeting.

Chair Williams drew the meetings attention to point 5 of the Positions Subcommittee

Terms of Reference. Attendees were comfortable with the proposed Chairmanship for the subcommittee.

Moved (Mayor Lash/ Chair Smith)

That the Positions Subcommittee:

- 1. Receives this report.*

2. *Resolves that the public is excluded from the whole of the proceedings of this meeting. This is to enable the TTPP Positions Subcommittee to consider its position in response to appeals on the TTPP without prejudice or disadvantage to negotiations and to maintain legal professional privilege under s7(2)(i) and s7(2)(g) of LGOIMA.*
3. *Permits Alice Balme and Fiona McLeod of Wynn Williams to remain at this meeting after the public has been excluded because of their legal knowledge which will be of assistance in relation to the matter to be discussed, and of relevance to their representation of TTPP Committee positions at appeals mediation and hearings.*
4. *Adopts the Terms of Reference for the Positions Subcommittee attached as Appendix 1.*
5. *That point 5c of the Conflicts of Interest Guidance wording should be amended to:*
 - c) *Staff of the individual Council or Runanga that have appealed the TTPP or joined appeals as a section 274 party also have a potential conflict of interest in relation to any discussions or decision making of the TTPP Positions Subcommittee on appealed topics. Individual Council or Runanga staff should not attend the parts of any Positions Subcommittee meetings, where the party is an appellant or s274 party on a particular topic.*

Carried

The meeting went into the Public Excluded session at 10.31

The meeting ended at 12.00