



Project Manager Update

1 November 2022 – 30 November 2022

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Date Prepared: **30 November 2022**

Accomplishments this Period

- The early part of November was focussed on responding to queries and encouraging people to make submissions by close off at 5pm on 11 November.
- Around 500 submissions were received. The majority were via the online submissions tool and the TTPP email info address. The small remainder were received by mail or hand delivered.
- The online submission tool will be used to analyse submissions and streamline administration and correspondence with submitters. Training on the tool has been undertaken by planning staff, and work to summarise submissions has begun. The TTPP Principal Planner, a WCRC planner and a contract planner will be carrying out this work.
- All submissions received by hand, mail or email must be entered into the online tool to enable this ongoing processing and administration. The WCRC planning administrator is undertaking this task.
- The search for a new senior planner is underway. To date only one application has been received and the applicant did not have the requisite training or experience.
- We have also advertised for expressions of interest for a Chair of the hearings panel which will need to be established in 2023. We have received one response for consideration, and currently have an advertisement on the Government Electronic Tender site to reach a larger pool of applicants.
- During 2023 there will be long periods where the staff undertake the Schedule 1 processes e.g. summarising submissions or writing s42A officer's reports for the hearing panel. There may be little to report in that time. How the Committee would like to receive monthly updates during that time will be discussed at the 15 December meeting.
- The next TTPP Committee meeting is on 15 December 2022 at Grey District Council.





Plans for Next Period

- Respond to queries
- Summarise submissions
- Update coastal research
- Update WCRC Resource Management Committee
- TTPPC meeting 15 December at Grey District Council.

Key Issues, Risks & Concerns

Item	Action/Resolution	Responsible	Completion Date
Decision makers can't agree	Get agreement on pieces of work prior to plan completion	Chairman	Ongoing
Budget insufficient for timely plan delivery	Work with TTPPC to recommend budget, and with WCRC to raise rate to achieve deliverables	Project Manager TTPP Committee CE WCRC	Annually Jan/Feb
Changes to national legislation	Planning team keep selves, Committee and Community updated on changes to legislation and the implications for TTPP	Project Manager Planning Team	Ongoing
Staff safety at public consultation	Committee members to proactively address & redirect aggressive behavior towards staff	TTPP Committee	Ongoing
National emergencies such as Covid-19 lock down	Staff and Committee ensure personal safety and continue to work remotely as able. Work with contractors to expedite work.	Project Manager TTPP Committee	Ongoing
Time and Cost of Appeals Process	Realistic budget set for best case costs. Awareness that contentious issues such as SNAs, natural hazards, mineral extraction and landscape provisions could see an extended appeals process, increasing costs to reach operative plan status	TTPP Committee TTPP Steering Group Project Manager	Ongoing
Community concerns over proposed Plan content	Respond to queries by phone, email and public meetings. Update information.	TTPP Committee Project Manager	Ongoing

Status

Overall		
Schedule		Proposed Plan Notified
Resources		Future budgets required to cover hearings and mediation
Scope		Schedule 1 processes leading to updates to Plan to achieve operative status

Schedule

Stage	Target for Completion	Comments
Notify Te Tai o Poutini Plan	14 July 2022	This will be the "Proposed" Plan
Public Meetings	August 2022	Public meetings at 18 venues for proposed Plan
Submissions on Te Tai o Poutini Plan	11 November 2022	A Minimum of 40 working days for submissions
Local Body Elections	October 2022	
Further Submissions	28 February 2023	Submissions must be summarised and published and then there are 10 working days for further submissions
Pre-hearing meetings /Mediation	30 April 2023	Indicative time only
Hearings Te Tai o Poutini Plan	31 December 2023	Indicative time only
Decisions Te Tai o Poutini Plan	Early 2024	Indicative time only
Ongoing Decision Making for TTPP	January 2024 onward	TTPPC is a permanent Committee. Once the Plan is adopted the ongoing Committee role includes monitoring implementation and the need for any amendments, undertaking amendments and reviews, or ensuring these are undertaken, as required.

Stage	Target for Completion	Comments
Appeals and Mediation Te Tai o Poutini Plan	From mid-2024	Indicative time only. Any parts of the Plan not appealed are operative from the end of the Appeal Period.
Environment or High Court	2024-2025	Indicative time only.



Te Tai o Poutini PLAN

A combined district plan for the West Coast