



**Te Tai o Poutini**

**PLAN**

*A combined district plan for the West Coast*

# Project Manager Update

**20 June 2020 – 31 July 2020**

**Prepared By:** Jo Armstrong  
**Date Prepared:** 31 July 2020

## Accomplishments this Period

- The planning team continue to work on the non-residential activities in residential areas, infrastructure, heritage, transport, designations, mineral extraction, open space, natural heritage, tourism and the natural hazards sections of the plan.
- All papers are discussed with, and modified by, the Technical Advisory Team before coming to the Committee. Feedback from your TAT representatives indicates that some of you talk through the Committee papers with them either before or after your meetings. We encourage you all to engage with the TAT to discuss the planning aspirations for your district and region.
- I am extremely grateful to the editor of **The Messenger for working with me to publish six TTPP questionnaires during June and July.** We have had a **good response from the community,** including hard copy responses from the paper, more online activity with responses sent via our website, and broader community interest in attending upcoming workshops.
- Four stakeholder workshops to garner feedback on the TTPP provisions for infrastructure and mining were held in the last week of July.
- The workshop with **mining** industry representatives provided an opportunity to discuss the activities they undertake and how the Plan objectives and policies reflect them. Attendees all **supported our planning approach** to zoning, and liked the idea of setting clear direction in a strategic chapter in the Plan.
- The **infrastructure workshop** with key providers was extremely well represented by national policy staff. Attendees provided feedback on the proposed Issues, Objectives and Policies and discussed options for standards and rule. Infrastructure providers are generally supportive of the draft provisions, while the energy providers commented that they would like the energy provisions to be in a sub chapter. The need to identify **SNAs** was expressed, as understanding where these are is key to the development of infrastructure.
- Two workshops for district council staff were held in Greymouth and Westport. Planning, engineering, port and airport staff attended, along with representatives of the local district health board. These workshops provided an opportunity to identify operational issues with road and three waters infrastructure, and brainstorm how rules in TTPP could support better outcomes for users
- The new by-line– *a combined district plan for the West Coast*, has been added to our templates, website and advertising.
- Planning for the **final leg of the Roadshow** through northern Grey and Buller is well advanced. Contacts to help us advertise the drop-in sessions have been identified at each settlement and

are willing to put up posters and encourage attendance. Posters and media advertising has been developed. The final itinerary for the Roadshow is attached, and we encourage you to attend the public meetings and your local drop-in session.

- The Planning Team presented to Westland District Council on 23 July. The background to TTPP and its decision making structure were explained, prior to a discussion about the Plan's content, with particular focus on areas of interest to Hokitika and Westland. We will be presenting to Grey and Buller District Councils in September.

### Plans for Next Period

- Policy work on topics mentioned above will continue
- Stakeholder engagement – preparing for ecosystems and historic heritage workshops
- Roadshow preparation continues
- TAT meeting at Grey District Council on 26 August
- Poutini Ngāi Tahu will present on cultural landscapes at the August TTPP Committee meeting
- TTPPC meetings on Thursday 13 August 1.30-3.30pm via Zoom and in person at a time and place to be determined. This postponement is to enable councils to host the Governor General.

### Key Issues, Risks & Concerns

Item	Action/Resolution	Responsible	Completion Date
Not getting key stakeholder buy-in	Contact and meet with them individually. Plan a stakeholder workshop and on-going engagement process	Project Manager	28 February 2020
Not producing a notified plan in a timely manner	Set achievable milestones and monitor/report progress. Identify additional expertise/capacity	Project Manager Planning Team	30 June 2024
Decision makers can't agree	Get agreement on pieces of work prior to plan completion	Chairman	Ongoing
Budget insufficient for timely plan delivery	Work with TTPPC to recommend budget, and with WCRC to raise rate to achieve deliverables	Project Manager TTPP Committee CE WCRC	Annually Jan/Feb
Project extended due to inability to retain unspent 2019/20 research budget	Ensure 2021/22 research budget is sufficient to complete all remaining research required for robust Plan	Project Manager TTPP Committee CE WCRC	Annually Jan/Feb
Changes to national legislation	Planning team keep selves, Committee and Community updated on changes to legislation and the implications for TTPP	Project Manager Planning Team	Ongoing
Staff safety at public consultation	Committee members to proactively address & redirect aggressive behavior towards staff	TTPP Committee	Ongoing
National emergencies such as Covid-19 lock down	Staff and Committee ensure personal safety and continue to work remotely as able	Project Manager TTPP Committee	Ongoing
Committee delay or reduce scope of required research	Committee ensure timely research is enabled	TTPP Committee	Ongoing

### Status

Overall	Project timing affected by delay in beginning SNA research. Budget for 2020/21 accepted. Research budget over 3 years reduced and this may delay Plan completion. Planning team making good progress with TAT and TTPPC input.
Schedule	Work programme set and achieving on schedule. Lockdown may have an ongoing effect as delayed stakeholder engagement and research impact schedule.
Resources	We are receiving good input from the TAT. Loss of some 2019/20 research funding makes seeking external party co-funding a priority.
Scope	Deliver efficient, effective and consistent Te Tai o Poutini Plan

**Please note that the schedule and scope have been downgraded from green to orange. This is in response to the reduction in budget for 2020/21 and postponement of the SNA**

research. Both may affect the schedule by extending the project (see Schedule below), and insufficient research will impact the ability to deliver an effective plan. Project may get back on schedule if there is sufficient funding to begin ground-based SNA work in late 2020.

## Schedule

Stage	Target Completion	Revised Completion	Comments
Complete project initiation documentation	30-Apr-19	19-July-2019	TTPPC approved
Identify and contact key stakeholders	03-May-19	Ongoing	Connection made with all key stakeholders and started a second round of contact with other interested parties
Contract senior planning consultant	01-Aug-19	29-July-2019	Contract in place 29/7/19 -30/6/20
Recruit permanent senior planner	30-Sep-19	7-Sep-2019	Started at WCRC on 14 October 2019
Set up Te Tai o Poutini Plan website and communications package	30-Sep-19	30 November 2019	Development complete. Available at <a href="http://www.ttp.westcoast.govt.nz">www.ttp.westcoast.govt.nz</a>
Set planning milestones	31-Oct-19	30 August 2019	Presented at August TTPPC meeting
Hold key stakeholder workshop for Settlements section	28-Feb-20	23 October and 21 November 2019	Greymouth and Hokitika, then Westport
Hold Community information meetings	31-Mar-20	16-27 March 2020	Roadshow in March 2020 and opportunities to coincide with council-community meetings and local events Outcome of Roadshow to be presented to May TTPPC meeting
Hold key stakeholder workshops for Infrastructure section	30-Apr-20	31-Jul-20	Greymouth and Hokitika, then Westport. Delayed due to Covid-19 Lockdown
Draft Provisions (Issues, Objectives, Policy and Rules) for Urban Areas developed	31-May-20	31-May-20	For presentation to May TTPPC meeting
Workshop discussion with environmental interests re biodiversity provisions	30-Jul-20	31-Aug-20	Delayed due to Covid-19 Lockdown
Draft Provisions (Issues, Objectives, Policy and Rules) for Rural Zones and Settlement Zones developed	31 – Aug-20		For presentation to August TTPPC meeting
Hold key stakeholder workshops for mining and extractive industries	31-Aug-20	31-Jul-20	Due to work programme changes during Covid-19 lockdown
Historic Heritage Workshops	31-Aug-20		
Conclude TTPP Roadshow	30 –Sep-20		Postponed due to COVID-19
Potential Committee Field Trip	30 –Sep-20		To look at specific matters to help with decisions
Workshop with agricultural interests re biodiversity provisions	30-Oct-20		
Contact with landowners re SNA assessment, landowner meetings	30-Oct-20	30-Oct-21	This will be to seek permission to do field assessments. It is dependent on undertaking the desk top assessment first.
Commence field work for SNA assessments	30- Nov-20	30 Nov 21	It is anticipated that field work will be undertaken over summer 20-21, summer 21-22 and summer 22-23. This will be delayed until

Stage	Target Completion	Revised Completion	Comments
			desktop study is completed
Zoning changes proposed	31-Dec-21		Specific zone change proposals will come to the Committee through 2021
Targeted stakeholder consultation on draft provisions of Te Tai o Poutini Plan	30-May-22	30 May 2023	Targeted consultation with stakeholders on draft provisions from mid 2021-mid 2022 with the aim of addressing concerns at this more informal stage
Iwi review of draft Te Tai o Poutini Plan	30-July-22	30 July 2023	This is in addition to hui and consultation throughout the development process and is a mandatory step
Full "draft" Te Tai o Poutini Plan to Committee	30-Sep-22	30 Sep 2023	Full draft (so that this term of the Committee has overseen the drafting of the whole plan). A draft Plan will not have legal status, but will show all the cumulative decisions of the Committee
[Local Body Elections]	Oct-22		
Community Consultation on "Draft" Te Tai o Poutini Plan	31-Nov-22	31 Nov 2023	Roadshow in October/November 2022 with a "draft" Plan to discuss with community
Amendment of "Draft" Plan to "Proposed Plan" provisions	30-May-22	31 Nov 2023	Feedback to Committee on results of consultation, any legal opinions on contentious provisions and decisions on final provisions
Notify Te Tai o Poutini Plan	30-Jun-23	30 June 24	Indicative time only – this will be the "Proposed" Plan
Submissions Te Tai o Poutini Plan	30-Aug-23	30 Aug 24	40 working days for submissions is the legal requirement
Further Submissions	30-Oct-23	30 Oct 24	Submissions must be summarised and published and then there is a 20 working day period for further submissions
Hearings Te Tai o Poutini Plan	30-Feb-24	30 Feb 25	Indicative time only
Decisions Te Tai o Poutini Plan	31-August-24	31 Aug 25	Indicative time only
Appeal Period	30-Sep-24	30 Sep 25	Indicative time only
Appeals and Mediation Te Tai o Poutini Plan	31-June-25	31 June 26	Indicative time only. However the aim would be to complete the entire "Proposed – submissions-hearings –appeals-mediation-consent orders to Operative Plan" process within 1 term of the Committee
[Local Body Elections]	Oct-25		

## Actions required



# Te Tai o Poutini PLAN

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