

# Monthly Project Status Report

## Te Tai o Poutini Plan

For the period: 1 October – 30 October 2019

Prepared By: Jo Armstrong

Date Prepared: 25 October 2019

### Accomplishments this Period

- Edith Bretherton took up the role as Senior Planner for TTPP on 14 October.
- We received 14 questionnaire responses from local developers and key stakeholders. Responses are helping us understand how current plans are used, and how well zones and settlement rules are working.
- Lois Easton, our contracted Principal planner, has continued work on the settlements section of the plan. This includes researching current plans, liaising with the Technical Advisory Team (TAT) planners and preparing presentations for three workshops on 22 and 23 October.
- We ran separate workshops with planning and infrastructure staff at WDC and GDC on 22 and 23 October. We discussed the possibilities for growth in Hokitika and Greymouth over the next 15-30 years, and identified on maps where the growth could occur for different uses e.g. residential, commercial and industrial. Attendees engaged well, and we gained some new insights about the towns, while also confirming our current understanding.
- On 23 October we ran a workshop with developers, planners, surveyors, health and roading professionals to identify issues they encounter working with the current plans, and get their input into how TTPP can support resilient and vibrant town centres. We had a robust discussion and the team is pleased with the level of engagement and insight from this group. Attendees included representatives from Mawhera Incorporation, Meagan Mcmillan Architectural, Coastwide Surveys Ltd, WSP-Opus, NZTA, Development West Coast, Community and Public Health, Saxon Design and Davis Ogilvie.
- The TTPP website is under development. It will include:
  - background on the genesis of TTPP
  - a brief description of the chapters that will be in the Plan
  - an idea of the timing for development of the Plan chapters
  - an invitation to get involved, which identifies opportunities to join workshops and meetings, and;
  - a section for contacting the planning team.
- We have designed a TTPP information card. The cards are the size of a business card, and are a cost effective way to advertise the Plan. They include a brief introduction to what is in TTPP, and direct people to the website for updates and opportunities to comment or contact the team. Cards will be available at all council offices.
- I am keen to add a TTPP blurb to any updates councils send to their communities, and I am planning a roadshow for March. Bruce has kindly offered Westland's caravan for this.

### Plans for Next Period

- Planning is well underway for a workshop with Buller District Council planning and engineering staff, in November. We will discuss what we need in TTPP to support growth and redevelopment in Buller's towns and settlements, while preserving heritage, cultural and amenity values.
- We have invited local developers, builders, surveyors, and architects to a workshop in Westport on 21 November. We are interested in how they think current and future zoning can support growth over the

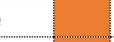
next 15-20 years. This will be a similar workshop to the one run in Greymouth on 23 October.

- Finalise TTPP web page.
- TTPP Committee meeting 12.00 - 2.30, 18 November at Buller District Council Chambers in Westport

## Key Issues, Risks & Concerns

Item	Action/Resolution	Responsible	Completion Date
Not getting key stakeholder buy-in	Contact and meet with them individually. Plan a stakeholder workshop and on-going engagement process	Jo	28 February 2020
Not producing a notified plan in a timely manner	Set achievable milestones and monitor/report progress. ID additional expertise/capacity	Jo/Planning Team	30 June 2024
Decision makers can't agree	Get agreement on pieces of work prior to plan completion	Rex	On-going
Budget insufficient for timely plan delivery	Work with TTPPC to recommend budget, and with WCRC to raise rate to achieve deliverables	Jo	Annually

## Status

<b>Overall</b>		Good start to project. Documentation, engagement and reporting are underway. Budget set for 2019/20 and recruitment complete. Consultant and TAT making good early progress.
<b>Schedule</b>		Year 1 work programme approved. TTPP will take time as current plans are out of date
<b>Resources</b>		Both planning roles have been filled. Level of input from district council staff, who are very busy at present, will determine the ongoing need for further permanent TTPP staff.
<b>Scope</b>		Deliver efficient, effective and consistent Te Tai o Poutini Plan

## Schedule

Stage	Target Completion	Revised Completion	Comments
Complete project initiation documentation	30-Apr-19	19-July-2019	TTPPC approved
Identify and contact key stakeholders	03-May-19	Ongoing	Connection made with all key stakeholders and started a second round of contact with other interested parties
Contract senior planning consultant	01-Aug-19	29-July-2019	Contract in place 29/7/19 -30/6/20
Recruit permanent senior planner	30-Sep-19	7-Sep-2019	Started at WCRC on 14 October 2019
Set up Te Tai o Poutini Plan website and communications package	30-Sep-19	30 November 2019	Development underway, awaiting approval of web address <a href="http://tetaiopoutiniplan.govt.nz">tetaiopoutiniplan.govt.nz</a>
Set planning milestones	31-Oct-19	30 August 2019	Presented at August TTPPC meeting
Hold key stakeholder workshop for Settlements section	28-Feb-20	23 October and 21 November 2019	Greymouth and Hokitika, then Westport
Hold Community information meetings	31-Mar-20		Roadshow in March 2020 and opportunities to coincide with council-community meetings and local events
Notify Te Tai o Poutini Plan	30-Jun-24		Indicative time only -Too early to rely on this date

## Actions required

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- Please consider attending the Buller settlement workshop we are holding at:
  - 9-11am 21 November at the Buller District Council Chambers in Westport

We would value your input on where you see your town and district being in 15-20 years – what do we need to plan for and how can TTPP support the delivery of your communities' values.

Please email me if you are able to attend this session.